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27 March 1946

MEMORANDUM FOR SECRETARY, N.I.A.

Subject: Covering Report, N.I.A. 3

In preparing drafts of N.I.A. actions, the Planning Staff has heretofore assumed that its responsibilities included the draft of the Director's covering report. However, it is noted that the covering report of N.I.A. No. 3 differs from that drafted by the Planning Staff. There is a difference in substance, to which the last sentence of paragraph 3b, CIG Administrative Order No. 2, is believed applicable.

If it is the Director's intentions that the Planning Staff should not draft the covering report, advice to that effect is requested, so as to avoid duplication of effort by the Planning Staff.

FOR THE CHIEF, CENTRAL PLANNING STAFF:

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Acting Deputy Chief, Central Planning Staff

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